

# HVAC BID-PROPOSAL

This form complies with professional standards in effect

**Company Name Here**

DATE: \_\_\_\_\_

**Insert your logo here**

License B 0000001  
65 Pine Avenue Suite 310  
Long Beach, CA 90802

PROPOSAL NO: \_\_\_\_\_

**PHONE (800) 555-5151 CELL (800) 555-5151**

BUYER/ OWNER	NAME			
	PROJECT ADDRESS	CITY	STATE/ZIP	PHONE
	ALTERNATE ADDRESS (IF ANY)	CITY	STATE/ZIP	PHONE

Construction To Begin: \_\_\_\_\_ Contract Completion Date: \_\_\_\_\_

Date Of Plans: \_\_\_\_\_ Architect: \_\_\_\_\_ Engineer: \_\_\_\_\_

Work performed at \_\_\_\_\_  
(Street Address And Legal Description If Known)

We hereby propose to furnish the following work: \_\_\_\_\_

**PROPOSED PAYMENT:** Owner agrees to pay Contractor a PROPOSED total cash price of \$\_\_\_\_\_  
The payment schedule will be: (1) Down payment of \$\_\_\_\_\_, (2) Payment schedule as follows: \_\_\_\_\_

**THIS IS A BID PROPOSAL WITH A GENERAL DESCRIPTION OF THE PROJECT AND COST. IF THE BID PROPOSAL IS ACCEPTED, A MORE FORMALIZED CONTRACT WILL BE PREPARED PROVIDING DETAILED TERMS AND CONDITIONS INCLUDING ALL YOUR RIGHTS AND YOUR RIGHT TO CANCEL.**

**NOTE:** This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

## ACCEPTANCE OF PROPOSAL

You are hereby authorized to return a formal contract between us to accomplish the work described in the above proposal, for which the undersigned agrees to pay the amount stated in said proposal and according to the terms thereof.

CONTRACTOR/SELLER SIGNATURE

OWNER/BUYER SIGNATURE

DATE

X

OWNER/BUYER SIGNATURE

DATE

X